

**TERMS AND CONDITIONS FOR SERVICES**

This agreement is made as of the 16<sup>th</sup> day of July 2018, by and between **THE COMPLIANCE RESOURCE GROUP, Inc.**, herein known as “CRG” and **INDEPENDENT SCHOOL DISTRICT NO. 29 OF CLEVELAND COUNTY, OKLAHOMA, d/b/a Norman Public Schools**, herein known as “Client”.

**TERM.**

The initial Term of this Agreement shall end June 30, 2019. Either party may cancel this Agreement on thirty (30)-days written notice to the other party by certified mail, return receipt requested, or personal delivery with a signed receipt from the other party.

**SERVICES.**

CRG is a “Third Party Administrator” (TPA) for substance abuse testing programs, and on behalf of the Client and when notified to do so by the Client or the Client’s designee, will provide drug and alcohol testing services for clients of the name Client.

**PROFESSIONAL LABORATORY.**

CRG shall make the necessary arrangements to meet Client’s requirements for a professional laboratory for purposes of the drug testing program for the district’s activities’ students and others as may receive parent authorization. CRG agrees that its designated laboratory will use scientifically validated toxicological testing methods, have detailed written specifications to assure chain of custody of the specimens, and proper laboratory control and scientific testing.

**CLIENT’S DRUG TESTING PROGRAM.**

CRG has reviewed the Client’s Policy 4011 *Drug Testing Program for Activity Students* and has confirmed that it can meet all laboratory and MRO related requirements included in the Policy. In the event of questions regarding the testing of students, CRG agrees that it shall assist the Client by promptly responding to requests related to administration of the program.

**PAYMENT SCHEDULE.**

All payments are due in Oklahoma County, OK, within thirty (30) days of the invoice date. Invoices are past due when payment is not received within thirty (30) days of the invoice date.

**CONFIDENTIALITY.**

CRG understands the confidential nature of substance abuse testing and agrees to take reasonable steps to ensure that information concerning tests shall be communicated ONLY to the persons listed in this Agreement without written authorization from Client.

**UNAVOIDABLE EVENTS.**

In no event shall CRG have any liability to the Client for any failure or delay in performance which results from or is due to, directly or indirectly and in whole or in part, any causes or circumstances beyond the reasonable control of CRG.

**GOVERNING LAW.**

This Agreement has been executed and delivered in, and shall be construed and enforced in accordance with the laws of the State of Oklahoma. This Agreement may be amended only by any instrument in writing signed by all parties.

**PRICES.**

**8 Panel Oral Fluid Drug Screen w/Confirmation + Program Management.....\$32.00/ea\***  
**\*Pricing requires minimum of 25 collections per onsite visit.**

**ENTIRE AGREEMENT.**

This Agreement supersedes all previous agreements between these parties and constitutes the entire agreement between the parties concerning the subject matter herein.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of this 16<sup>th</sup> day of July 2018.

\_\_\_\_\_  
(Signature)

Chad Vice  
Independent School District No. 29 of  
Cleveland County, Oklahoma

\_\_\_\_\_  
President, Board of Education  
TITLE

\_\_\_\_\_  
(Signature)

Jim Tedrow, MT (ASCP)  
The Compliance Resource Group, Inc.

\_\_\_\_\_  
**President**  
TITLE