



# City of Norman, OK

Municipal Building  
Council Chambers  
201 West Gray  
Norman, OK 73069

## Master

**File Number: R-1011-14**

**File ID:** R-1011-14

**Type:** Resolution

**Status:** Passed

**Version:** 1

**Reference:**

**In Control:** City Council

**Department:**

**Cost:** \$14,000.00

**File Created:** 06/24/2010

**File Name:** Appropriation from State Seizure Account

**Final Action:** 07/13/2010

**Title:** RESOLUTION NO. R-1011-14: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$14,000 FROM STATE SEIZURE ACCOUNT TO FUND EDUCATIONAL OPPORTUNITIES IN DRUG DIVERSION INVESTIGATION, CRIMINAL INTERDICTION, CANINE LEGAL UPDATE, TECHNICAL INVESTIGATION, AND OTHER NARCOTICS RELATED AREAS.

**ACTION NEEDED:** Motion to adopt or reject Resolution No. R-1011-14.

**ACTION TAKEN:** \_\_\_\_\_

**Notes:** Prepared by Captain JD Younger

**Agenda Date:** 07/13/2010

**Agenda Number:**

**Attachments:** R-1011-14

**Project Manager:** JD Younger

**Entered by:** kathy.lamar@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	07/13/2010					

### Text of Legislative File R-1011-14

Body

Background:

The mission of the Norman Police Narcotics Division is to protect the lives, liberty, property, and peace of the citizens of Norman by bringing to justice those involved in the illicit manufacture, possession, distribution, sale or use of drugs. To maintain best practices, limit liability, and keep informed of evolving crime trends involving narcotics, it is necessary to provide updated training opportunities to employees assigned to the Narcotics Division. The

training needed is specific and ranges from basic narcotics investigation to advanced technical skills.

Title 63 of the Oklahoma Statutes stipulates funds contained in the State Seizure Fund be used as a revolving fund solely for enforcement of controlled dangerous substances laws, drug abuse prevent, and drug abuse education.

Discussion:

The appropriation requested will fund the listed educational opportunities for the number of Narcotics Division personnel specified: National Association of Drug Diversion Investigators (NADDI) - two (2); National Technical Investigator's Association (NATIA) - two (2); Drug Interdiction Assistance Program/El Paso Intelligence Center (DIAP/EPIC) - two (2); Canine Legal Update - three (3); Drug Enforcement Administration (DEA) Basic Investigator - one (1); Association of Oklahoma Narcotics Enforcers (A-ONE) - four (4); and Rosetta Stone Spanish Training - two (2).

Recommendation:

It is recommended that \$14,000 be appropriated from the State Seizure Fund Balance account, 025-0000-253.20-00, to the State Seizure/Workshops & Seminars expenditure account, 025-6035-421.46-04.



# City of Norman, OK

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## Master

File Number: R-1011-23

File ID: R-1011-23

Type: Resolution

Status: Passed

Version: 2

Reference: \$16,000.00

In Control: City Council

Department:

Cost:

File Created: 07/14/2010

File Name: Appropriation for Replacement Vehicle

Final Action: 07/27/2010

**Title:** RESOLUTION NO. R 1011-23: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$16,000 FROM THE STATE SEIZURE FUND FOR THE REPLACEMENT OF UNIT NO. 1078 FOR THE NARCOTICS DIVISION OF THE POLICE DEPARTMENT.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1011-23

ACTION TAKEN: \_\_\_\_\_

Notes: Prepared by Captain Younger

Agenda Date: 07/27/2010

Agenda Number:

### Attachments:

Project Manager: JD Younger

Entered by: kathy.lamar@normanok.gov

Effective Date:

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
2	City Council	07/27/2010					

### Text of Legislative File R-1011-23

Body

#### **BACKGROUND:**

The mission of the Norman Police Narcotics Division is protect the lives, liberty, property, and peace of the citizens of Norman by bringing to justice those involved in the illicit manufacture, possession, distribution, sale, or use of drugs. The performance of necessary tasks in pursuit of this mission requires the use of motor vehicles. One such vehicle was Unit 1078, a 2003 Ford Expedition assigned to a detective in the Narcotics Division. On April 16, 2010, Unit 1078 was involved in a non-injury collision. The cause of the collision was

determined to be another driver whose vehicle collided with the back of Unit 1078. The insurance company for the driver at-cause determined the damage to Unit 1078 was beyond repair and issued the City a check for \$12,830.56 in exchange for the vehicle. The City receipted the insurance check into Miscellaneous Revenue Risk Management account, 010-0000-367.12-64, in June of FY 2010.

**DISCUSSION:**

The appropriation requested will fund the purchase of a replacement vehicle for Unit 1078 for the enforcement of controlled dangerous substance laws. Unit 1078 was a full-sized Sport Utility Vehicle. The replacement vehicle would be a mid-sized Sport Utility Vehicle with increased fuel efficiency.

**STAFF RECOMMENDATION:**

It is recommended that \$16,000 be appropriated from the State Seizure Fund Balance account, 025-0000-253.20-00, and \$12,830 be appropriated from Fund Balance account, 010-0000-253.20-00 to the Narcotics Police Cars account, 010-6030-421.50-02, for the replacement of Unit 1078.



# City of Norman, OK

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## Master

**File Number: R-1011-56**

**File ID:** R-1011-56

**Type:** Resolution

**Status:** Passed

**Version:** 1

**Reference:**

**In Control:** City Council

**Department:**

**Cost:** \$15,000.00

**File Created:** 10/12/2010

**File Name:** R-1011-56

**Final Action:** 10/26/2010

**Title:** RESOLUTION NO. R-1011-56: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$15,000 FROM THE SEIZURES AND RESTITUTION FUND BALANCE TO PURCHASE A CELLULAR PHONE EXAMINATION AND TRANSFER DEVICE AND PAY DATA PHONE SERVICE COSTS FOR THE POLICE DEPARTMENT.

**ACTION NEEDED:** Motion to adopt or reject Resolution No. R-1011-56.

**ACTION TAKEN:** \_\_\_\_\_

**Notes:** Captain Darry Stacy

**Agenda Date:** 10/26/2010

**Agenda Number:**

**Attachments:**

**Project Manager:** Major Jim Maisano

**Entered by:** kathy.lamar@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	10/26/2010					

### Text of Legislative File R-1011-56

Body

**BACKGROUND:** The mission of the Norman Police Narcotics Division is to protect the lives, liberty, property, and peace of the citizens of Norman by bringing to justice those involved in the illicit manufacture, possession, distribution, sale, or use of drugs. Maintaining quality and timely communications is imperative for safe, effective, and efficient investigations. The technological capabilities provided by data phones, previously purchased with seizure money, have vastly improved communication capabilities for Narcotics

Investigators. While use of data phones has proven to be a valuable resource for Narcotics Investigators, data phones used by suspects have presented an increasing demand for technical investigative capabilities. The need for data acquisition and transfer from cellular phones is present in nearly every investigation. This need necessitates immediate access to devices designed to examine and transfer data from cellular phones to electronic files.

**DISCUSSION:** The appropriation requested for the Narcotics Division will fund data-phone service costs and the acquisition of a cellular phone examination and data transfer device through June 2011. Currently, there are ten non-PSST iPhones in Narcotics with the standard data plan. These needs are directly related to and used in the enforcement of controlled dangerous substance laws by the Norman Police Narcotics Division.

**STAFF RECOMMENDATION:** It is recommended that \$15,000 be appropriated from the State Seizure Fund Balance account (025-0000-253.20-00) to Plant & Operating Equipment/Crime Prevention expenditure account (025-6038-421.51-20).



# City of Norman, OK

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## Master

**File Number: R-1011-57**

**File ID:** R-1011-57

**Type:** Resolution

**Status:** Passed

**Version:** 1

**Reference:**

**In Control:** City Council

**Department:**

**Cost:** \$9,000.00

**File Created:** 10/13/2010

**File Name:** Appropriation from State Seizure Fund for Equipment to Accessorize Specialty Weapons

**Final Action:** 10/26/2010

**Title:** RESOLUTION NO. R-1011-57: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$9,000 FROM THE SEIZURES AND RESTITUTION FUND BALANCE TO PURCHASE EQUIPMENT FOR SPECIALTY WEAPONS USED BY THE SPECIAL WEAPONS AND TACTICS (SWAT) TEAM.

**ACTION NEEDED:** Motion to adopt or reject Resolution No. R-1011-57.

**ACTION TAKEN:** \_\_\_\_\_

**Notes:**

**Agenda Date:** 10/26/2010

**Agenda Number:**

**Attachments:** R-1011-57

**Project Manager:** Major Jim Maisano

**Entered by:** kathy.lamar@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	10/26/2010					

### Text of Legislative File R-1011-57

Body

**BACKGROUND:** The mission of the Norman Police Narcotics Division is to protect the lives, liberty, property, and peace of the citizens of Norman by bringing to justice those involved in the illicit manufacture, possession, distribution, sale, or use of drugs. The pursuit of this mission often times requires the acquisition of additional equipment to comply with identified best practices in policing. The Norman Police Department Special Weapons and Tactics (SWAT) team is a resource available to the Narcotics Division. When called upon,

SWAT may render aid in the area of surveillance and warrant services. The Narcotics Division requests SWAT team assistance in incidents where the advanced training and capabilities of SWAT offer a greater degree of safety to the community, officers, and suspects. As a Narcotics Division resource the SWAT team maintains training and equipment capabilities above that of a standard first responder.

**DISCUSSION:** The appropriation requested will fund the acquisition of equipment to accessorize specialty weapons used by the Special Weapons and Tactics (SWAT) team. The equipment includes lighting, sighting, ammunition magazines, and retention devices. The equipment requested is necessary to maintain capacity in the area of SWAT.

**STAFF RECOMMENDATION:** It is recommended that \$9,000 be appropriated from the State Seizure Fund Balance account, 025-0000-253.20-00, to the Other Supplies/Materials - Firearms and Ammunition expenditure account, 025-6035-412.31-12.





# City of Norman, OK

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## Master

**File Number: R-1112-33**

<b>File ID:</b> R-1112-33	<b>Type:</b> Resolution	<b>Status:</b> Passed
<b>Version:</b> 1	<b>Reference:</b> Item No. 33	<b>In Control:</b> City Council
<b>Department:</b> Police Department	<b>Cost:</b> \$14,000.00	<b>File Created:</b> 08/22/2011
<b>File Name:</b> R-1112-33 Appropriating funds for PD		<b>Final Action:</b> 09/13/2011

**Title:** RESOLUTION NO. R-1112-33: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$14,000 FROM THE STATE SEIZURE FUND BALANCE TO PURCHASE SURVEILLANCE EQUIPMENT FOR THE POLICE DEPARTMENT.

**ACTION NEEDED:** Motion to adopt or reject Resolution No. R-1112-33.

**ACTION TAKEN:** \_\_\_\_\_

**Notes:**

**Agenda Date:** 09/13/2011

**Agenda Number:** 33

**Attachments:** R-1112-33

**Project Manager:** Captain Darry Stacy

**Entered by:** kathy.lamar@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council	09/13/2011	approve				
1	City Council	09/13/2011					

### Text of Legislative File R-1112-33

Body

**BACKGROUND:** The mission of the Norman Police Narcotics Division is to protect the lives, liberty, property, and peace of the citizens of Norman by bringing to justice those involved in the illicit manufacture, possession, distribution, sale, or use of drugs. Maintaining quality and reliable surveillance equipment is imperative for safe, effective, and efficient investigations. The current surveillance equipment which is in use is both dated and unreliable, often putting undercover officers at risk while conducting investigations.

**DISCUSSION:** The appropriation requested for the Narcotics Division will fund covert surveillance equipment to be used by investigators acting in an undercover capacity. These needs are directly related to and used in the enforcement of controlled dangerous substance laws by the Norman Police Narcotics Division.

**STAFF RECOMMENDATION:** It is recommended that \$14,000 be appropriated from the State Seizure Fund Balance account (025-0000-253.20-00) to Plant & Operating Equipment/Crime Prevention expenditure account (025-6038-421.51-20).



# City of Norman, OK

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## Master

**File Number: R-1112-78**

<b>File ID:</b> R-1112-78	<b>Type:</b> Resolution	<b>Status:</b> Passed
<b>Version:</b> 4	<b>Reference:</b> Item No. 19	<b>In Control:</b> City Council
<b>Department:</b> Police Department	<b>Cost:</b> \$132,097.00	<b>File Created:</b> 11/15/2011
<b>File Name:</b> R-1112-78 State Seizure Appropriation		<b>Final Action:</b> 01/24/2012

**Title:** RESOLUTION NO. R-1112-78: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$132,097 FROM THE STATE SEIZURE FUND BALANCE TO PURCHASE A NEW CRIMINAL INTERDICTION VEHICLE, THREE POLICE CANINES, AND RELATED EQUIPMENT.

**ACTION NEEDED:** Motion to adopt or reject Resolution No. R-1112-78

**ACTION TAKEN:** \_\_\_\_\_

**Notes:** January 24, 2012, City Council Agenda

**Agenda Date:** 01/24/2012

**Agenda Number:** 19

**Attachments:** R-1112-78

**Project Manager:** Captain Darry Stacy

**Entered by:** kathy.lamar@normanok.gov

**Effective Date:**

### History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
4	City Council	01/24/2012	Adopted				
4	City Council	01/24/2012					

### Text of Legislative File R-1112-78

body

**BACKGROUND:** The mission of the Norman Police Special Investigations Division is to protect the lives, liberty, property, and peace of the citizens of Norman by bringing to justice those involved in the illicit manufacture, possession, distribution, sale, or use of drugs. An important part of this mission is the Criminal Interdiction Program. Criminal Interdiction Officers regularly seize large amounts of illicit drugs and drug proceeds. Maintaining quality and reliable equipment is imperative for safe, effective, and efficient investigations. A

valuable tool in this process is the use of police canines. There is currently one canine assigned in the evening shift, one to the afternoon shift, and one to the Special Investigations Division. There is presently a need to add one canine for the Patrol Division and replace two canines that recently died due to medical issues (one in Special Investigations and one in Patrol).

**DISCUSSION:** The appropriation requested for the Special Investigations Division will fund a new Criminal Interdiction vehicle which is specifically designed for canine transportation, three police canines, and related equipment for care and protection. These needs are directly related to and used in the enforcement of controlled dangerous substance laws by the Special Investigations Division. The costs for these items are \$25,000 for three canines; \$7,190 for the related equipment; \$66,207 for the new vehicle (\$31,765 for the vehicle and \$34,442 for the build out of police and canine equipment required to meet job specifications); and \$33,700 for specialized criminal interdiction equipment for the vehicle for a total cost of \$132,097. The vehicle specifications, related equipment, and build out costs were obtained from the Fleet Management Division of the Public Works Department. The current interdiction vehicle which has over 92,000 miles on it will be placed into operational use by the new canine officer in the Patrol Bureau. To avoid an increase in the overall number of fleet vehicles in the police department, another unit is being removed from use.

**RECOMMENDATION:** It is recommended that \$132,097 be appropriated from the State Seizure Fund Balance account (025-0000-253.20-00) to Plant & Operating Equipment/Crime Prevention expenditure account (025-6038-421.51-20) to purchase the requested equipment and canines.



# City of Norman, OK

Municipal Building Council  
Chambers  
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## Text File

File Number: R-1213-29

Introduced: 7/26/2012

Current Status: Consent Item

Version: 1

Matter Type: Resolution

Title

RESOLUTION NO. R 1213-29: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$68,655 FROM THE SEIZURES AND RESTITUTION FUND BALANCE TO PURCHASE SURVEILLANCE EQUIPMENT TO BE USED DURING SPECIAL EVENTS AND BY INVESTIGATORS ATTEMPTING TO IDENTIFY SUSPECTS; SAFETY EQUIPMENT FOR THE SPECIAL WEAPONS AND TACTICS (SWAT) TEAM AND THE HAZARDOUS DEVICES UNIT (HDU) OFFICERS; AND TO UPGRADE COMPONENTS OF THE COMMAND VEHICLE USED BY SWAT AND HDU.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1213-29.

ACTION TAKEN: \_\_\_\_\_

Body

**BACKGROUND**: The mission of the Norman Police Department Special Investigations Division is to protect the lives, liberty, property, and peace of the citizens of Norman by bringing to justice those involved in criminal activities including the illicit possession, distribution, sale, or use of drugs. Maintaining quality and reliable surveillance equipment is imperative for safe, effective, and efficient investigations. The Norman Police Department Special Weapons and Tactics (SWAT) team and Hazardous Devices Unit (HDU) are resources available to the Special Investigations Division. When called upon, SWAT renders aid in the execution of high risk warrant services. The SWAT team assists in incidents where the advanced training and capabilities of SWAT offer a greater degree of safety to the community, officers, and suspects. As a resource, SWAT and HDU maintain training and equipment capabilities above that of a standard first responder including the use of a command vehicle for incident control.

**DISCUSSION**: The appropriation requested for the Special Investigations Division will fund surveillance equipment to be used during special events and by investigators attempting to identify suspects in criminal offenses. The appropriation will also fund safety equipment for SWAT and HDU officers and will upgrade components of the command vehicle which will be utilized in incidents which require a higher level of safety to the community, officers, and suspects. These needs are directly related to and used in the investigation of criminal offenses including enforcement of controlled dangerous substance laws by the Norman Police Special Investigation Division.

**STAFF RECOMMENDATION**: It is recommended that \$68,655 be appropriated from the Seizures and Restitution Fund Balance account (025-0000-253.20-00) and be distributed to the following accounts: \$41,600, Plant & Operating Equipment/Crime Prevention expenditure account (025-6035-421.51-20); \$2,455, Service Equipment/Vehicle Attachments

(025-6035-421.50-11); \$24,600, in Telecommunication Equip/Telecommunication  
(025-6035-421-53-10).



# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Text File

File Number: R-1213-47

Introduced: 8/29/2012

Current Status: Consent Item

Version: 1

Matter Type: Resolution

Title

RESOLUTION NO. R-1213-47: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$23,481 FROM THE STATE SEIZURE FUND BALANCE TO COMPLETE THE PURCHASE OF ITEMS FOR THE NEW CRIMINAL INTERDICTION VEHICLE.

ACTION NEEDED: Motion to adopt or reject Resolution No. R-1213-47

ACTION TAKEN: \_\_\_\_\_

Body

**BACKGROUND**: On January 24, 2012, City Council approved a resolution to appropriate \$132,097 from the Seizure Fund Balance to purchase a new criminal interdiction vehicle, three police canines, and related equipment.

**DISCUSSION**: Various equipment related to the criminal interdiction vehicle and the canines were purchased following the appropriation; however, there were unencumbered funds of \$23,481 that did not rollover to the current fiscal year and several items including an alarm system and laptop are still needed to outfit the vehicle. These funds are needed to complete the purchases necessary. A detail listing of costs encumbered to date is attached.

**STAFF RECOMMENDATION**: It is recommended that \$23,481 be appropriated from the State Seizure Fund Balance (account 025-0000-253.20-00) and be transferred to the Plant & Operating Equipment/Crime Prevention account (025-6038-421.51-20) in order to complete the purchase of the remaining needed items for the criminal interdiction vehicle.







# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Text File

File Number: R-1213-90

Agenda Date: 2/12/2013

Version: 1

Status: Consent Item

In Control: City Council

File Type: Resolution

### Title

**RESOLUTION NO. R-1213-90:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$42,500 FROM THE STATE SEIZURE FUND BALANCE TO PURCHASE ONE CANINE, RELATED CANINE EQUIPMENT AND COMMUNICATIONS AND SURVEILLANCE EQUIPMENT, AND TO PROVIDE FUNDING TO MAINTAIN SERVICEABLE SEIZED VEHICLES FOR THE NORMAN POLICE DEPARTMENT.

### Body

**BACKGROUND:** The mission of the Norman Police Department is to maintain and enhance the quality of life in the City of Norman by protecting life, liberty, property, and keeping the peace. The pursuit of this mission requires specific competencies be acquired and maintained by the personnel delivering police services. The operational goal requires maintaining quality and reliable equipment that is essential for safe, effective, and efficient communications. Another area of competency that is beneficial to the City of Norman's public safety efforts is maintaining technological capabilities in investigative documentation, surveillance, criminal interdiction, and documentation for case preparation. The continuation of this effort requires up-to-date equipment to maintain and improve operational success.

One area of focus by Norman Police Department investigations that often requires cooperation between State, County, and Federal law enforcement agencies is the efforts to disrupt drug trafficking, criminal theft rings, as well as apprehensions for numerous crimes against persons. To encourage such necessary cooperation, State and Federal laws are on the books that allow cash and properties that are seized from the criminal element when enforcing these laws to be utilized by these law enforcement agencies to further their efforts. On the State level, the City has an arrangement with the District Attorney's Office regarding seizure and forfeiture funds under Title 63 Oklahoma Statutes § 2-506(L) that allows for use of excess forfeiture property by Cleveland County and the Norman Police Department. This provision applies to the proceeds of the sale of any property: (1) not taken or detained by Oklahoma State Bureau of Narcotics and Dangerous Drugs Control, the Department of Public Safety, the Oklahoma State Bureau of Investigation, the Alcoholic Beverage Laws Enforcement Commission, the Department of Corrections or the Office of the Attorney General, § 2-5006(L); (2) not used to pay a bona fide or innocent purchaser, conditional sales vendor or mortgagee of the property, § 2-506(L)(1); and (3) not used to pay the actual expenses of preserving the property and legitimate costs related to the civil forfeiture proceedings, § 2-506(L)(2). Funds not used for the purposes set forth above are maintained in a revolving fund in the county treasurer's office per § 2-506(L)(3). The District Attorney is allowed to return to the Norman Police Department a percentage of proceeds of the sale of any property seized by the agency and forfeited under the provisions of this state law.

The police department increasingly relies on communication and surveillance technology to ensure safety and increase capabilities to deliver police services. The police department frequently replaces unmarked investigative vehicles that are no longer serviceable with seized vehicles that are serviceable. In 2012, one police canine assigned to the Special Investigations Division Criminal Interdiction unit was retired due to age. The police department does not have budgeted funds for the needs outlined above, but does believe these needs would be an appropriate use of state seizure funds that have been acquired through law enforcement efforts as outlined above. This item seeks an appropriation of a portion of the State Seizure Fund Balance to fund these law enforcement operational costs.

**DISCUSSION:** The appropriation requested will fund a canine, communications, surveillance, transportation, and canine related equipment for personnel of the Norman Police Department.

The communication and surveillance equipment requested will improve investigative capability and communications between departmental units and divisions by providing necessary radio communications and increasing surveillance capabilities.

The vehicle maintenance requested will allow the police department to rotate a more costly and less reliable vehicle out of the fleet and replace it with a less costly and more reliable vehicle.

The canine and related equipment requested will maximize the investigative ability of personnel assigned to Criminal Interdiction.

Because the funds coming to the Norman Police Department through the seizure process must be used for a particular purpose under state law, they are held in a special account by the City Finance Department and are nonfiscal. The funds must be carried over from year to year to ensure proper expenditure. The needs included in this appropriation request are appropriate under the seizure laws which allows use of the funds generated from prior law enforcement activities under the statute. An estimate of costs has been attached. The estimate is less than what has been requested because additional funding may be required if costs have increased since the estimate was obtained.

**STAFF RECOMMENDATION:** It is recommended that \$42,500 be appropriated from the State Seizure Fund Balance account (025-0000-253.20-00) to Plant & Operating Equipment/Crime Prevention expenditure account (025-6035-421.51-20).



# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Text File

File Number: R-1213-120

Agenda Date: 4/9/2013

Version: 1

Status: Consent Item

In Control: City Council

File Type: Resolution

Agenda Number: 27

Title

**RESOLUTION NO. R-1213-120:** A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$25,000 FROM THE SEIZURE AND RESTITUTION FUND BALANCE TO PURCHASE AMMUNITION TO BE USED BY POLICE ACADEMY RECRUITS FOR TRAINING PURPOSES AND FOR REQUALIFICATION REQUIREMENTS FOR COMMISSIONED OFFICERS.

Body

**BACKGROUND:** The Norman Police Department currently has twelve (12) open police officer positions and has been notified by one additional officer that he plans to retire effective May 31, 2013. We are planning to open the hiring process on April 1, 2013, and will begin our next police academy in October, 2013.

**DISCUSSION:** During the police academy, the recruit officers receive over one hundred (100) hours of firearms training with the various department firearms. Some recruits come into the academy with no firearms experience, so during training and required qualification courses each recruit will fire about three thousand (3000) rounds of ammunition. In addition, each commissioned officer must qualify twice each year, once in the spring and once in the fall.

The gun and ammunition market is very unstable at this time with all the speculation about restrictions on guns and gun components. Law enforcement agencies around the country are finding it hard to buy ammunition. The shortage is due in part to gun owners stocking up on bullets. The Department of Homeland Security has plans to buy 1.6 billion bullets which will only add to the ammunition shortage.

Due to this shortage, our ammunition vendors are advising us to expect orders to be delayed for 5 - 6 months. If we wait and process our ammunition order at the beginning of the new fiscal year, it is likely we will not have the necessary ammunition to train the new recruits during the academy or for our commissioned officers to requalify this fall. By approving this request, we can immediately process a purchase order for the needed ammunition and place the order with our vendor. This would allow us to proceed with the academy training and the requalification requirements for commissioned officers without unnecessary delays.

**STAFF RECOMMENDATION:** It is recommended that \$25,000 be appropriated from the Seizure and Restitution Fund Balance account (025-0000-253.20-00) to the Firearms and Ammunition account (025-6035-421.31-12) to purchase the requested ammunition.





# City of Norman, OK

Municipal Building Council  
Chambers  
201 West Gray Street  
Norman, OK 73069

## Master

**File Number: R-1314-17**

**File ID:** R-1314-17

**Type:** Resolution

**Status:** Consent Item

**Version:** 1

**Reference:** Item No. 26

**In Control:** City Council

**Department:** Police Department

**Cost:** \$123,000.00

**File Created:** 07/12/2013

**File Name:** R-1314-17 State Seizure Appropriation

**Final Action:**

**Title:** RESOLUTION NO. R-1314-17: A RESOLUTION OF THE COUNCIL OF THE CITY OF NORMAN, OKLAHOMA, APPROPRIATING \$123,000 FROM THE SEIZURE AND RESTITUTION FUND BALANCE TO PURCHASE COMMUNICATIONS EQUIPMENT AND FIRST AID KITS FOR FIRST RESPONDERS, SKILL-MAINTENANCE AND QUALIFICATION AMMUNITION FOR OFFICERS, AND PROVIDE FUNDING FOR INVESTIGATIVE EXPENSES FOR THE SPECIAL INVESTIGATIONS DIVISION, REQUIRED MAINTENANCE FOR A SEIZED VEHICLE, AND OPERATIONAL EQUIPMENT FOR THE BIKE TEAM.

**Notes:** ACTION NEEDED: Motion to adopt or reject Resolution No. R-1314-17.

ACTION TAKEN: \_\_\_\_\_

**Agenda Date:** 08/27/2013

**Agenda Number:** 26

**Attachments:** Text File R-1314-17, R-1314-17

**Project Manager:** Major JD Younger

**Entered by:** kathy.lamar@normanok.gov

**Effective Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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### Text of Legislative File R-1314-17

Body

**BACKGROUND:** The mission of the Norman Police Department is to maintain and enhance the quality of life in the City of Norman by protecting life, liberty, property, and keeping the peace. The pursuit of this mission requires specific capabilities be acquired and maintained to deliver the expected police services. The Norman Police Department must maintain reliable communications equipment for first responders and investigators, be prepared to attend to traumatic injuries, require firearm skills maintenance from officers, have access to financial resources to investigate drug offenses and criminal enterprises, have access to serviceable vehicles, and employ the use of bike officers to improve police response. Although not an exhaustive list, these capabilities provide an increased level of preparedness and safety for the members of the Norman Police Department and the citizens they serve.

**DISCUSSION:** The appropriation requested will fund communications equipment and first aid kits for first responders, skill-maintenance and qualification ammunition for officers, investigative expenses for the Special

Investigations Division, provide required maintenance for a seized vehicle, and operational equipment for the Bike Team. The funding needed for the Norman Police Department to maintain the identified capabilities is not available in FY14 Maintenance & Operating (M&O) accounts. The equipment and resources listed relate directly to the ability of the police department to enforce controlled dangerous substances laws, combat drug abuse, and continue an educational partnership with the community.

**STAFF RECOMMENDATION:** It is recommended that \$123,000 be appropriated from the Seizure and Restitution Fund Balance account (025-0000-253.20-00), \$47,500 to Telecommunications account (025-6035-421.32-08), \$9,000 to Other Supplies/Materials - First Aid (025-6035-421.31-16), \$27,500 to Other Supplies/Materials/Firearms & Ammunition (025-6035-421.31-12), \$25,000 to Business Services/Investigative (025-6035-421.41-26), \$3,000 to Auto Repair-Outside account (025-6035-412.42-01), and \$11,000 to Minor Equipment & Tools/Other account (025-6035-421.36-99).